

TWIN VALLEY RIDERS, INC. BY LAWS

ARTICLE I – Organization Name

- A. This organization shall be known as Twin Valley Riders, Inc.
- B. This shall be a non-discriminating organization.
 - 1. Membership shall be open to any individual or family that are horse lovers of this community who own, ride a horse and are interested in horsemanship and support activities where horsemanship is used, demonstrated or taught and are willing to promote sportsmanship and fellowship at any and all club activities.
 - 2. Individual membership shall consist of a person of any age.
 - 3. A family membership shall consist of up to 2 adults and their dependent children living in the same household.
 - 4. A lifetime membership shall be awarded to any individual that has kept membership in the Twin Valley Riders Club for 30 years or more.

ARTICLE II- OFFICERS AND DIRECTORS

An eight (8) person Board will govern the Twin Valley Riders Club and they will be known as the Board of Directors. The Board will consist of the club officers: President, Vice-President, Secretary, Treasurer and four Directors at large elected by the membership. The President shall chair the board. It is the responsibility of the Board of Directors to administer club policy and procedure. In the event of a vacancy in the Board, the membership will be notified and a new board member elected at the next regular monthly meeting. The Board of Directors will be responsible for approving the High Point and Reserve High Point award winners.

Conflict of Interest - If a conflict of interest where a board member may be a party or in the event that more than 1 board member is involved as party to a conflict of interest needing to be settled by a board vote, that member/members shall relinquish their voting rights to the remaining board members. There must be a quorum of board members to render a decision. A quorum of board members shall consist of 3 regular members. If a quorum of board members cannot be met, the dispute shall be voted on by a quorum of the general membership (10% of the members or more). 1 officer/board member per family, if possible.

The Twin Valley Riders Club will have four officers and four Directors consisting of:

President - The President will preside over and prepare agenda for all meetings. He/She will appoint committee chairs for all committees to carry out the programs of the Club. Committee chairs will select their own committee members and determine the correct number to conduct the task set forth. The President shall be the representative of the Club and have the authority to sign all papers required for ongoing business. The President shall cast the deciding vote in the event of a tie. In the case of the President's inability to act, the Vice President shall be the immediate successor.

Vice President - The Vice President shall perform all the duties of the President in his/her absence. Upon permanent absence of the President, the Vice President shall assume the duties of President for the duration of the term, declare the Vice President's office vacant, and call for election to fill the

Vice President's office.

Secretary - The Secretary shall record the minutes of all meetings. The Secretary shall be responsible for all correspondence. The Secretary will also have authority, with board approval, to sign all papers required for ongoing business.

Treasurer - The Treasurer shall record all gifts, donations, and financial transactions of the Board/membership in an accepted bookkeeping method. The Treasurer shall provide current financial reports at each regularly scheduled meeting and a yearly financial statement. All financial records will be available to the Board upon request. The Treasurer shall deposit all funds of the Club in such bank or banks as designated by the Board and will have check writing authority for regular monthly and annual bills. All other expenditures of funds require approval from the membership at a regular monthly meeting.

Directors – The Directors will attend Board of Directors meetings when called and assist the officers in making decisions and administering club policies whenever asked by the President. The Directors are responsible for an annual audit of the Treasurer's books.

Officers and Board Members — No officer, board member, or members shall be compensated for his/her services. During the term of service to the club officers and board members will have access to free camping at the TVRC grounds.

ARTICLE III – Meetings

- A. All regular meetings will be held on the third Tuesday of the month, unless a meeting change is voted on by the executive committee and will be announced/posted on Facebook.
- B. The Annual Supper of this organization shall be held between the months of January and April.
- C. The Annual Supper and Awards – the Executive Board of Directors will be responsible for the planning of the Annual Supper and Awards. An estimate of expenses shall be brought to the November meeting for acceptance. This gives the Executive Board the chance to change the estimate by the December meeting, if needed, for acceptance.

ARTICLE IV – Quorum

- A. A quorum shall consist of $\frac{1}{4}$ of the membership at the Annual Supper.
- B. Two (2) Officers or board members with all members present shall constitute a quorum for the purpose of conducting business at the general membership meeting.

ARTICLE V – Elections

- A. Election for offices shall be at the Annual Supper.
- B. Nominations for offices will be taken at the December regular meeting and considered closed at the end of that meeting. In the case that no nominations are made, 3 calls for

nomination will be made at the Annual Meeting and a motion to keep these offices the same will follow.

- C. Nominations must be accepted from the assembly before a motion can be made to keep the same officers for the succeeding term.
- D. Any person nominated has the right to decline the nomination.
- E. All electoral voting must be done by secret ballot at the annual meeting. Membership needs to be paid to receive your ballots. One (1) ballot for each Office, board member or King-Queen/Prince-Princess shall be presented to each individual or family unit at time of paid membership (1 ballot for a single membership and 2 ballots for a family membership) at the annual supper. The ballot shall be placed into a ballot box to be tallied by the directors.
- F. The President, Treasurer, and two Directors are elected alternate years as with Vice President and Secretary, and the other two directors- each serving a two-year term.

ARTICLE VI – Rider’s Club Royalty

- A. Royalty election shall be held at the Annual Supper for the term of one year (King or Queen). Nominations for Royalty will only be taken at the December regular meeting. Nominees will then prepare a speech about themselves to be read at the Annual supper (name, age, horse, how long they’ve been riding and why they think they would be a good representation of the club.)
- B. Runner up will be elected as the successor (Prince or Princess)
- C. Royalty Responsibilities:
 - 1. The Twin Valley Riders Club Royalty will be responsible for attending & riding in approximately 2-3 parades during the course of the summer
 - 2. Royalty has to be able to ride independently with the ability to carry a flag
 - 3. Dress code for royalty is white long sleeve button up shirts, sash, jeans (no holes), boots and hat required
 - 4. Royalty will lead the Grand March at the monthly Fun Days, (If they are unable to be present at the scheduled events, they are responsible for contacting the runner up or officer/director to be there in their place)

ARTICLE VII – Dues

- A. Dues for this organization shall be \$10.00 per person or \$20.00 per family. (Effective January 1, 1999)
- B. Only paid-up members shall have the right to vote at the Annual Supper or any regular meetings. Paid-up single memberships shall be entitled to one vote and paid-up family memberships shall be entitled to two votes per family.
- C. It is the duty of the Treasurer to collect all dues and keep a record of all paid members, shared with the Secretary and Board.
- D. Any member not paying dues, but attending a meeting shall have his or her name struck from the roll at the time of the meeting being adjourned.

- E. New members wishing to join after September 1st shall have their dues extended to include the following year.

ARTICLE VIII – Club Activities

- A. Twin Valley Riders, Inc. will not be responsible for any loss or damage or injury to horses exhibited, or any article of any kind of nature that may be lost or destroyed or in anyway injured. Each exhibitor will be responsible for any injury which may be occasioned to any other person, whosoever, by any horse owned or exhibited by him, and shall indemnify the Twin Valley Riders, Inc. or any member thereof, against all claims and demands, of any kind or nature, that exhibited by him, or arise from the negligence of the person in charge of any such horse. All horses exhibited, and persons exhibiting in this ride will be entirely at the owner's risk. (Example: trail rides, parades, horse shows) *Tort Liability MN SS 604A.12*
- B. Alcoholic beverages shall not be used during club activities at any time when horse and rider are in contact. (Example: trail rides, parades and horse shows).
- C. All children under the age of 18 shall have one parent or a guardian's permission, in writing, to participate in any activity of this organization.
- D. All members are requested to participate in and share their resources for all club activities.
- E. Anyone incurring personal expense due to club activities while assisting the membership shall be reimbursed.
- F. Parade Attire – members participating in a TVRC parade event shall wear white shirts or club t-shirts, long pants (jeans without holes) and boots. Hats are optional but appreciated. Any members that are not dressed accordingly are asked to ride behind our parade unit.

ARTICLE IX – Notice of Activities

- A. All upcoming shows will be posted on our Twin Valley Riders Club Facebook page and Website (Twinvalleyridersclub.net).
- B. Notices of cancelled or postponed shows, due to weather, will be posted on Facebook.
- C. Notice of the Annual Supper and regular meetings shall be published in the local newspaper, on Facebook and website (Twinvalleyridersclub.net).

Revised March, 2021